

Solution for Invoice Processing in SAP

Your benefits

- Fully SAP-integrated and SAP-certified solution
- Shorter processing times
- Replacement of paper-based, manual processes
- Provides a solid basis for liquidity planning
- High transparency with the Invoice Overview
- Purchase to Pay: Link to xSuite Procurement Cube

xSuite Invoice Cube

Invoice Approval in SAP

The high-performance solution for your invoice processing meets your company's requirements for approval and release with a minimum of customizing. The package supports invoices both with and without SAP PO reference (MM/FI). Invoice allows any number of approval and release steps by invoice line item. Core functionalities are available for creating individual workflow steps. The user administration and text system enable efficient, streamlined management of settings for users. All the verification and release steps can be accessed from within SAP as well as in the web workplace. The invoice overview ensures the transparency you need to meet cash discount deadlines and maintain speed and efficiency in work processes.

Role-based Release Tables

All assignments within the workflow can be managed in the central release table. A wide variety of object types in conjunction with amount limits is provided for this. Object types might include cost centers, order types, purchasing groups, sales orders, equipment, or vendors.

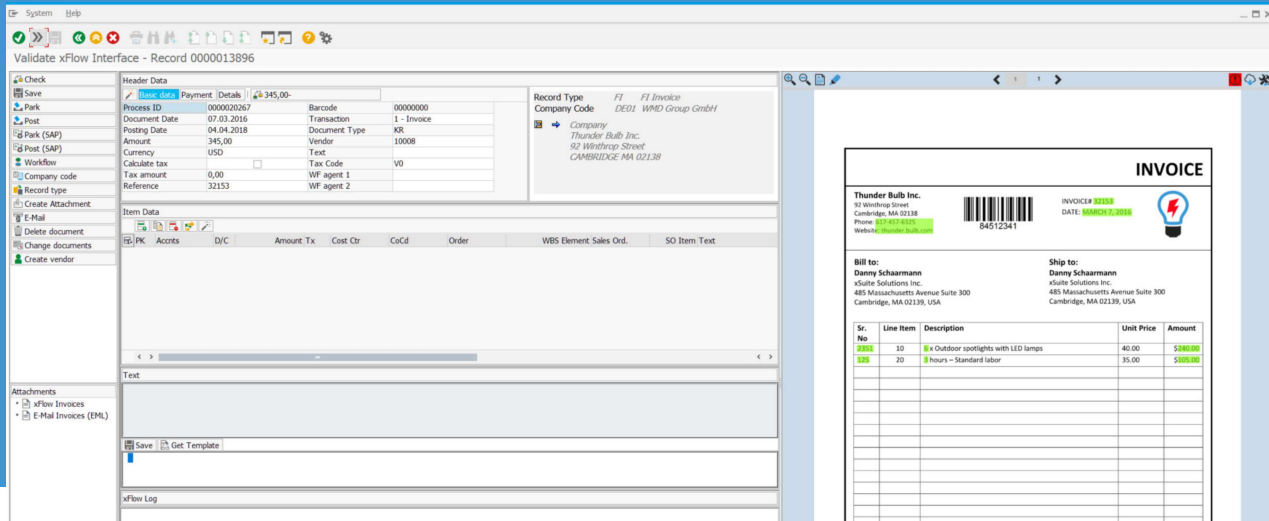
A Standard Package with a Comprehensive Range of Options

Even the standard invoice workflow provides optimal solutions for individual requirements in invoice processing. Detailed options are available for setting blocking reasons and special requirements regarding line-item and accounting types. The practical use of these options becomes apparent in situations such as when unplanned additional delivery costs come up for invoices with PO reference: If settings have been defined for this scenario, then an agent will receive the invoice directly with the approval task.

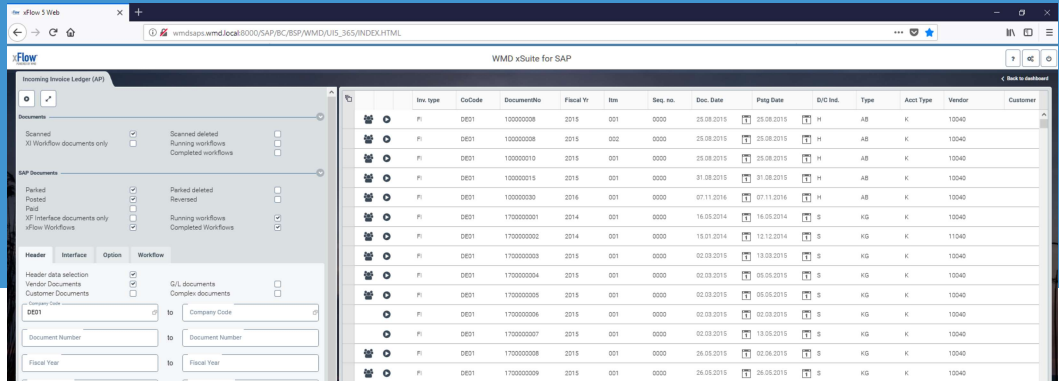
Integrated Reporting

With the Invoice Overview, you can view and track all records and transactions in an instant, regardless of whether they are in the scan process, are being validated after data extraction, have been shifted into an exceptions workflow, or are parked, posted, or paid. Users can process their own workflow tasks and intervene in workflow steps manually.

01



02



01 Validation with found values highlighted 02 Invoice Overview on the web

This provides the assurance of transparency across all work steps and processes, from scan to payment. In their everyday work, users benefit from the speed and convenience offered by the comprehensive overview of information in a central screen. From the beginning of the process onward, it contributes to the creation of a solid basis in liquidity planning.

The Latest Web Technology

Modern HTML5 Technology provides instant display of content. The user can find what he needs quickly and intuitively.

Use of Innovative, User-Friendly Technologies

With Invoice, you can access your documents in a web workplace or work in the classical SAP user interface. A dedicated tile can be added to your Fiori launchpad for easy access, which makes it optimized for mobile end devices. Invoice offers both native integration into the new S/4HANA technology and integration into classical SAP ERP applications.

Features

- FI and MM invoice approval
- Flexible management of workflow steps
- Role-based release table
- Release by line item, any number of levels
- Processing of discrepancies in amount and price, any number of levels
- Selection of the subsequent agent, both manual and automatic
- Waiting step for any event, e.g., goods receipt
- Central Invoice Overview
- Management summary
- Process overview via the Cockpit
- Access via SAP UI, Web, and SAP Fiori
- Revision-proof workflow protocol in PDF format