Create a Project	Select a Document	Run Analysis	Analyze the Results	Export

Projects
0

- *Projects are like folders to hold and organize documents.*
- Click the Project button

⊕

- Click the Add New button and the New Project window will open.
- Enter the Project Name and Description
- Click the OK button to save the new Project.

Atebion, LLC
Document Analyzer
Quick Start Guide

Documents
0

- *The Doc. Analyzer uses RTF & Txt file types.*
- *Doc/Docx & PDF files are converted to RTF/Txt.*
- *Image PDF types are NOT supported.*
- Click the Documents button.

⊕   ✎

- Click the Add button for a new document or the Edit button to replace an existing document.
- The Documents window will open.
- Enter a Document Name
- Click the Next button
- Click the Select button to select a document.
- Click the OK button

Analyze
selected document

- Select a Document and then Click the Analyze button.
- The Analyze panel will be opened
- Select Keyword Groups and Keywords

Keyword Groups
2

- *Keyword Groups are keyword libraries and are maintained by clicking the Keyword Groups button*

▶

- Click the Run button
- *During the Analysis, statuses will be displayed*

Analysis Results
for selected document

- Click the Analysis Results button to view, edit, and export the parsed segments.

Split, Combine, Edit, Export & Delete buttons

- Split a Segment – Select a segment and click the Split button.
- The Split window will open. Place the cursor where you want the text to be split and then click the "Split" button.
- The panel will now show two segments. Click the OK button to Save.

Analysis Results
for selected document

- Click the Analysis Results button.

- Click the Export button and then the Export Parse Results window will be displayed.
- Select the elements you want to export (e.g. Caption)
- Select the Filtering you want.
- Enter you Export Name
- Click the "Export" button

Exported
5

- Click the Exported button for a listing of exports for this document Analysis Results.