



Work efficiently
in your research
projects –
in one place

www.emdesk.com

Project and Work Management Solution



What is EMDESK?

EMDESK is a project and work management solution for research and innovation projects. It helps large teams across organizations to organize and collaborate in co-funded projects while keeping maximum control and transparency.



DEVELOPED AND
HOSTED IN GERMANY



CO-FUNDING
SUPPORT (H2020)



HIGH DATA SECURITY
(AES256)



FULL PROJECT LIFE
CYCLE



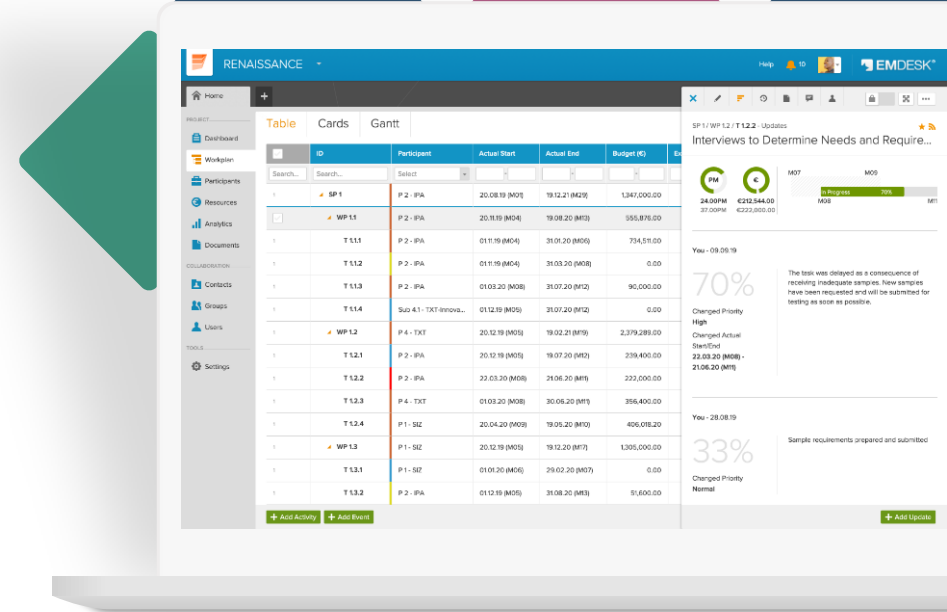
GDPR COMPLIANT



ALL IN ONE
SOLUTION

Trusted by 20000+
users in 3000+
projects worldwide
since 2008

Leading solution –
Particularly suited for
EU-funded projects like
H2020 or Horizon Europe



“We understand the unique challenges co-funded and collaborative projects create when carrying out ambiguous innovation initiatives, and provide the expertise and guidance needed to optimize your coordination and reporting activities.”

RENÉ LINZ
CEO / EMDESK GmbH



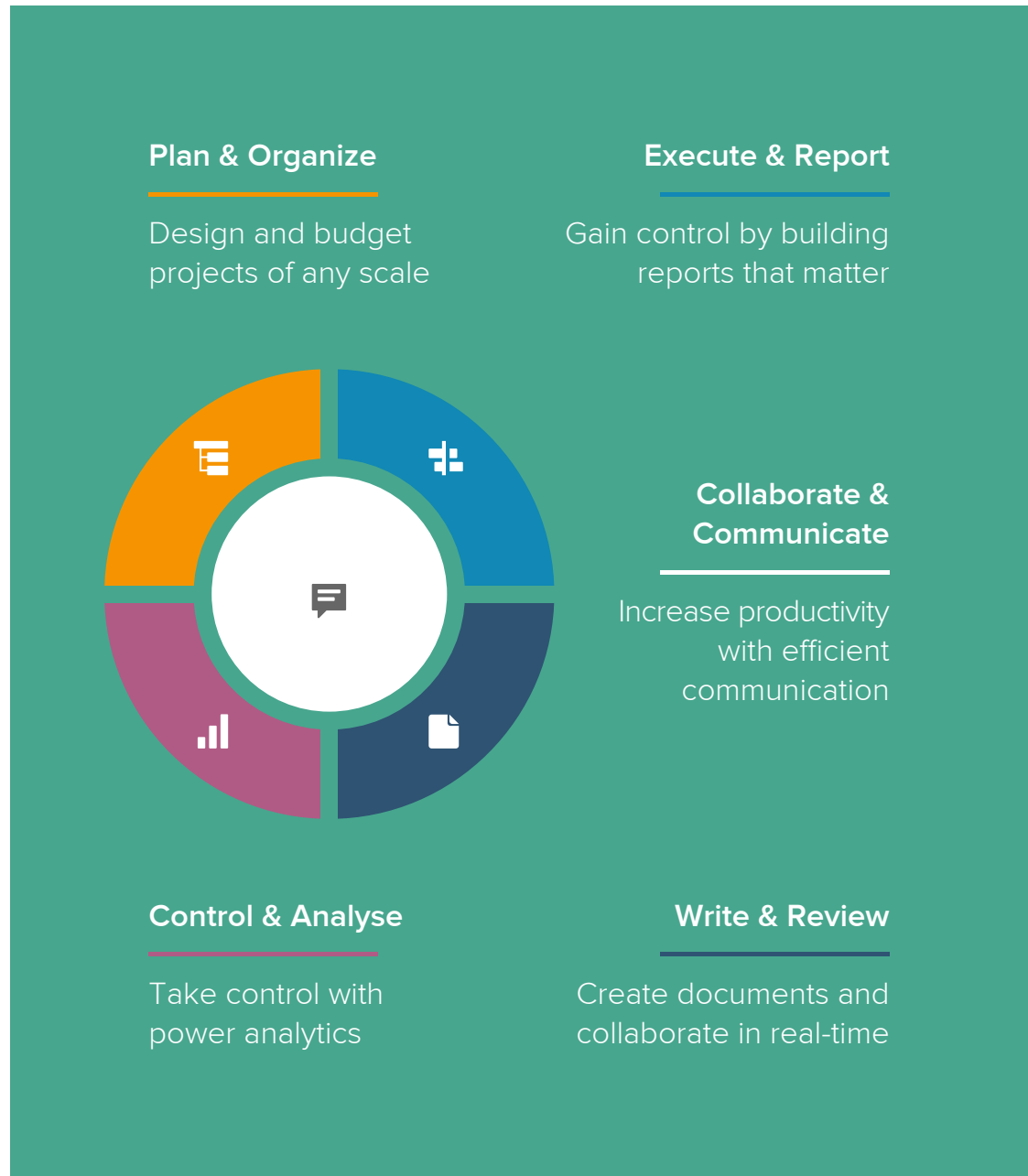
Focus on what you do best - research and innovation

An all-in-one solution for the entire lifecycle of projects of any scale and complexity with the flexibility to customize to specific needs.

“Our goal is to help you achieve peak efficiency in collaboration and project management, so that your team can focus on what they do best: research and innovation. And provide a remarkable experience along the way.”

STEFAN DETSCHEW
CTO / EMDESK GmbH

A complete integrated project and work management software that let you plan, monitor, report and collaborate simultaneously thoughtfully-designed down to the last detail.



Plan & Organize

Efficiently design and budget projects of any scale and complexity with all team members and stakeholders while streamlining their input and activity and controlling their level of access throughout the project. With real-time views of the timeline, budget and co-financing, teams can estimate costs and allocate resources using various categories, rates and funding profiles.

Participants

Structure consortium from organizational level down to teams or individuals

Financial Profiles

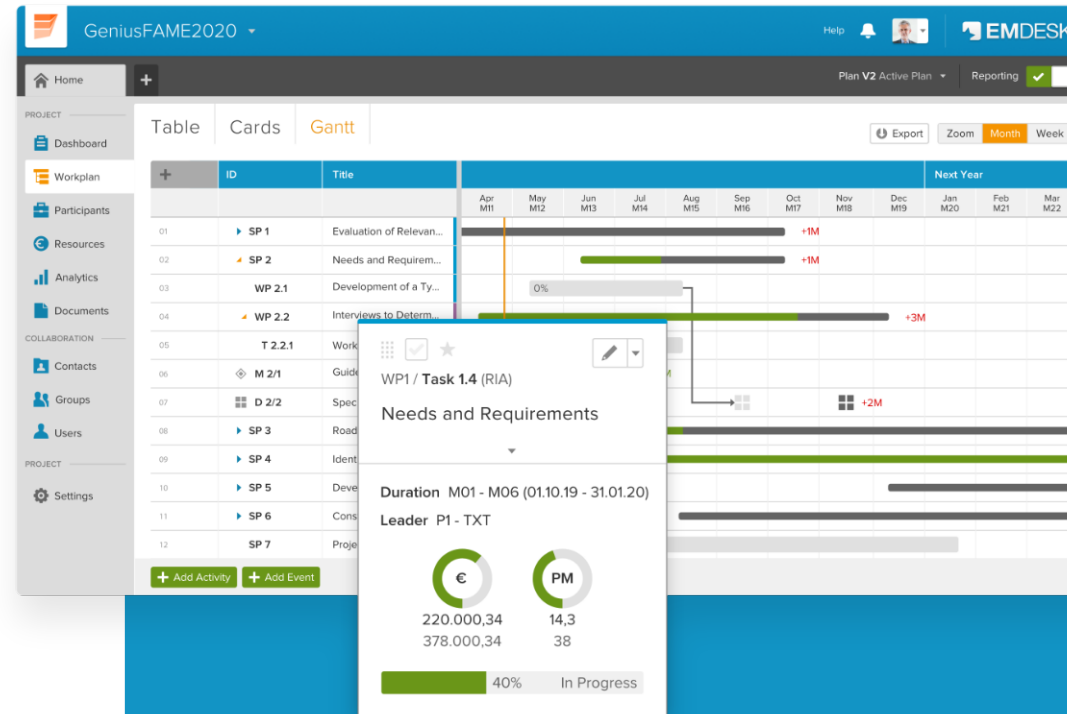
Define each team's staffing, cost, overhead rates and cost categories

Dependencies

Manage and reflect dependencies between items

Leadership

Assign activities or entire branches to individuals or teams



Workplan

Design from small to multi-level projects, such as H2020 and Horizon Europe, using fully customizable and flexible project configurations. Structure activities, map dependencies, schedule milestones and deliverables, and mass update items.

Plan & Organize

Gantt chart

Visualize hierarchical schedules incl. deliverables, milestones and dependencies

Funding

Define funding rules based on selected criteria

Customization

Adjust project settings and structure to meet your needs

Analytics

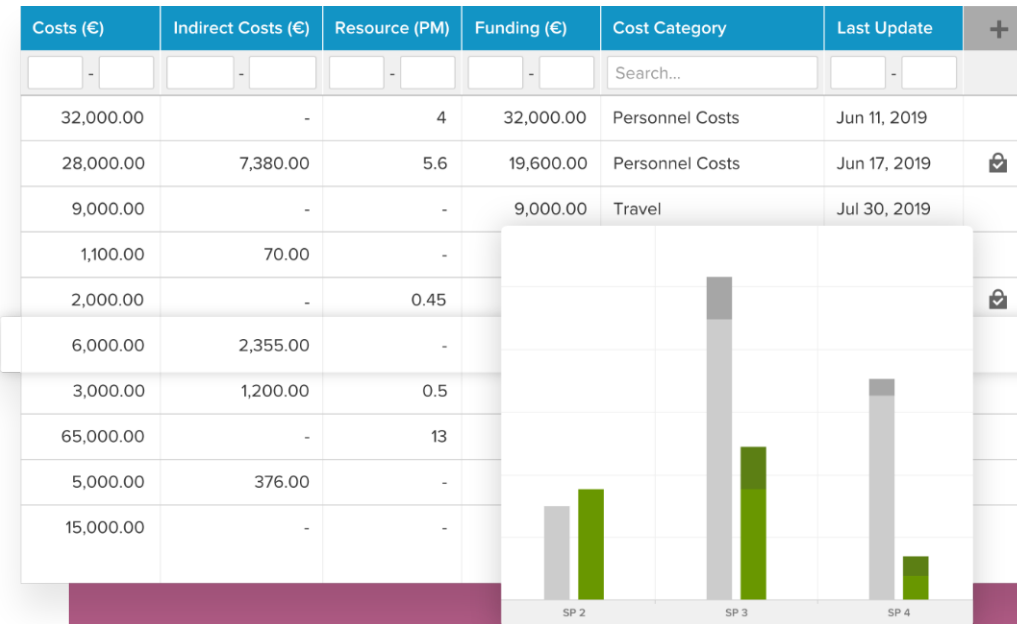
Analyse, review and fine-tune schedule and finances

Versions

Work with multiple versions of your plan at all stages

Project templates

Work with your past-proven project templates (coming soon)



Resource planning

Ensure resources and capacities are smoothly and efficiently allocated with powerful collaborative financial planning. Instant views provide you with an accurate overview, enabling you to design, update, and optimize a solid financial and resource plan with maximum funding.

Execute, Report & Track

Keep your project on schedule with integrated and collaborative work management instruments covering monitoring, reporting and collaboration. Optimized planning and reporting features allow managers and task leaders to control progress and consumption. Effortless reporting and real-time visibility allow team members to focus on relevant activities. Provide complete and accurate periodical updates and gain valuable insights by creating progress and financial reports.

Insight analytics

Assess progress and consumption against forecasts in any dimension

Reporting control

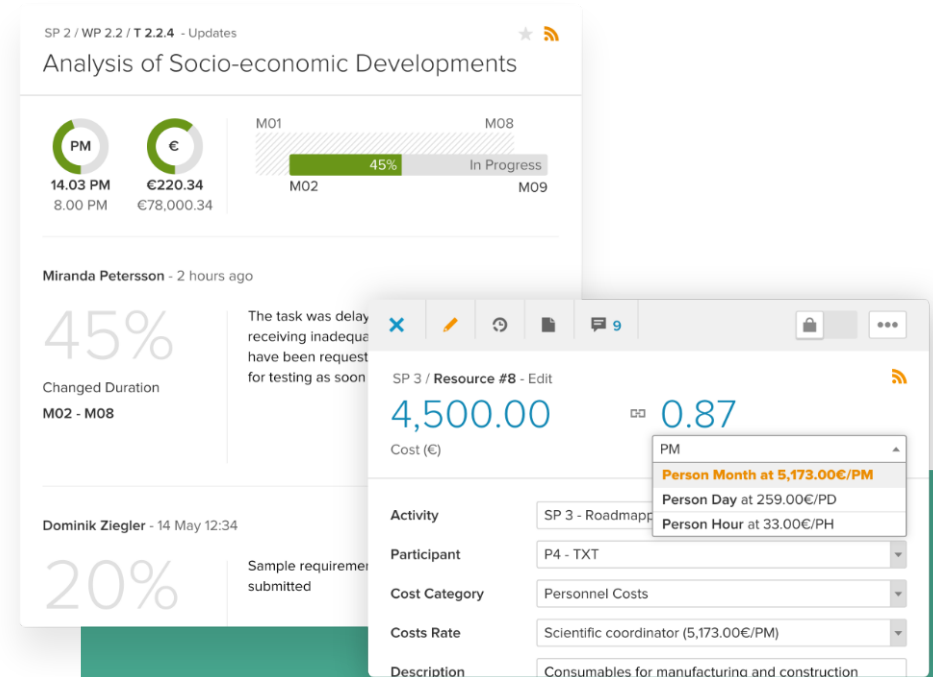
Collect report data efficiently with control tools

Collated views

Choose between views: Data Table, Kanban or Gantt

Reporting periods

Manage progress, finances and reporting in periods



Visibility & Control

EMDESK offers effective instruments for monitoring progress and consumption against timelines and budget forecasts, while collecting and consolidating reporting data efficiently.

Execute, Report & Track

Traceability

Recapture actions through detailed audit logs

Progress reporting

Track activity progress with status, completion and comments

Summary reports

Document regular progress descriptions

Custom reports

Build own reports using drag-drop with customizable components (coming soon)

Financial flexibility

Report in any level of detail by different cost categories

Advanced reporting

Intuitive interfaces with important feedback and notifications

Periodical reports

Generate periodical reports with pre-built tables and charts

Task management

Break down activities into smaller day-to-day tasks (coming soon)

	Activity	Participant	Cost Category	Costs (€)	Resource (PM)	Funding (€)	Indirect Costs (€)	Date
Search...	Select ...	Select ...	Select ...	-	-	-	-	-
01	SP 1 - Evaluation of ReL...	P 2 - IPA	Personnel	13,749.83	2.12	13,749.83	-	Dec
02	SP 1 - Evaluation of ReL...	P 2 - IPA	Travel	6,939.32	-	6,939.32	-	Aug
03	T 2.2.3 - Workshop to ...	P 4 - TXT	Equipment	2,400.00	-	2,400.00	964.68	Sep
04	WP 1.1 - Identification o...	P 2 - IPA	Sub-Contracting	7,295.29	1.4	5,106.70	2,843.95	Feb
05	CD 2 - Dissemination D...	P 2 - IPA	Personnel	12,000.00	2.4	8,400.00	-	Jul 1
				4,943.01	-	4,943.01	669.98	Mar
				25,620.67	4.8	25,620.67	-	Oct 2
				840.49	0.2	840.49	840.49	Dec
				18,378.75	2.9	18,378.75	-	Jul 2
				599.99	-	599.99	172.40	May
				1,378.50	0.4	964.95	684.28	Feb
				6,579.00	1	6,579.00	-	Mar
				2,478.50	-	2,478.50	-	Jan 1
				432.44	0.1	303.67	-	Nov

SP 4 / Resource #7 - Edit

10,560.00

2.0

Cost (€) PM

Activity

SP 4 - Identification of Business Services and Reco...

Participant

P 1 - SIZ

Cost Category

Personnel Costs

Costs Rate

Researcher (5,280.00€/PM)

Description

Salary Odette Duval

Date

Aug 11, 2021

[Set period instead date](#)

Expense tracking

Facilitate up-to-date executive oversight by allowing your teams to report and track consumption from anywhere, any time, in a flexible and intuitive manner. Track fix or rate-based personnel and other expenses in any level of detail by different cost categories.

Control & Analyse

Get a complete birds-eye view of the project's schedule and performance. Reach your KPIs and catch overrun and deviation early with customizable views, interactive reports, insightful data-driven analytics, powerful filters and custom reports you can share or export.

Spreadsheet views

Work and analyse with filters, sorting, flexible columns and searches

Data editing

Analyse, restructure, and update specific, defined, or mass data

Kanban board

Manage items by organizing them in status columns

Gantt chart

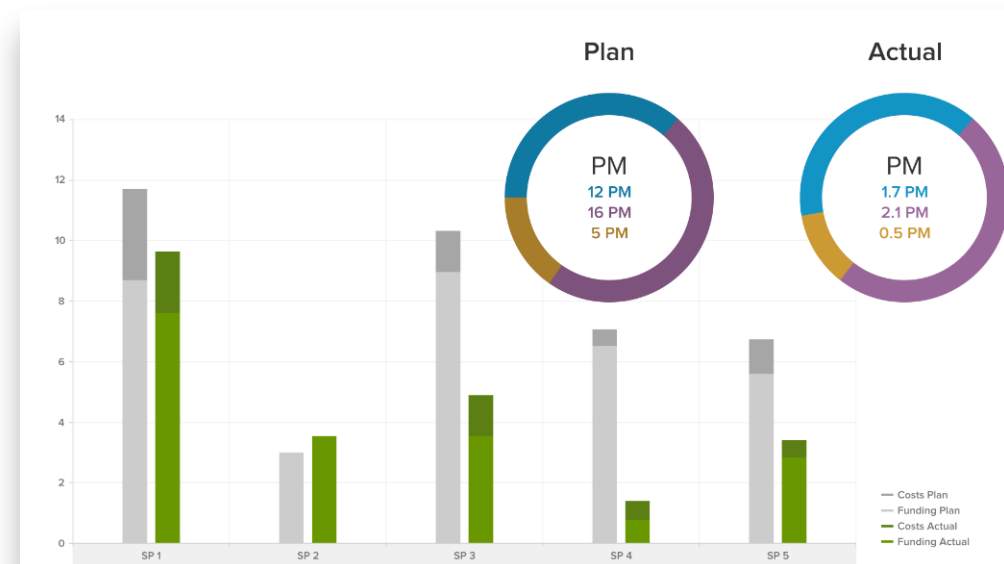
Instant visual overview of project schedule and status

Exports

Freedom to take data to other apps for further processing

Dashboard

Get your personal overview and stay on top of your project items



Analytics

An accurate analysis of real-time data is vital for the decision making that will lead to your project's success. Maximize the use of resources and funding with greater visibility into performance and consumption patterns.

Collaborate & Communicate

Coordinating large projects requires more than regular status meetings. EMDESK contextualises collaboration, tying information to project objectives and improving result quality. Optimize the flow of information, eliminate redundant email exchange and increase productivity by collaborating, sharing and having discussions in real-time with intuitive interfaces and integrated communication features.

Access Control

Maintain user and group permissions for each single item

Version Control

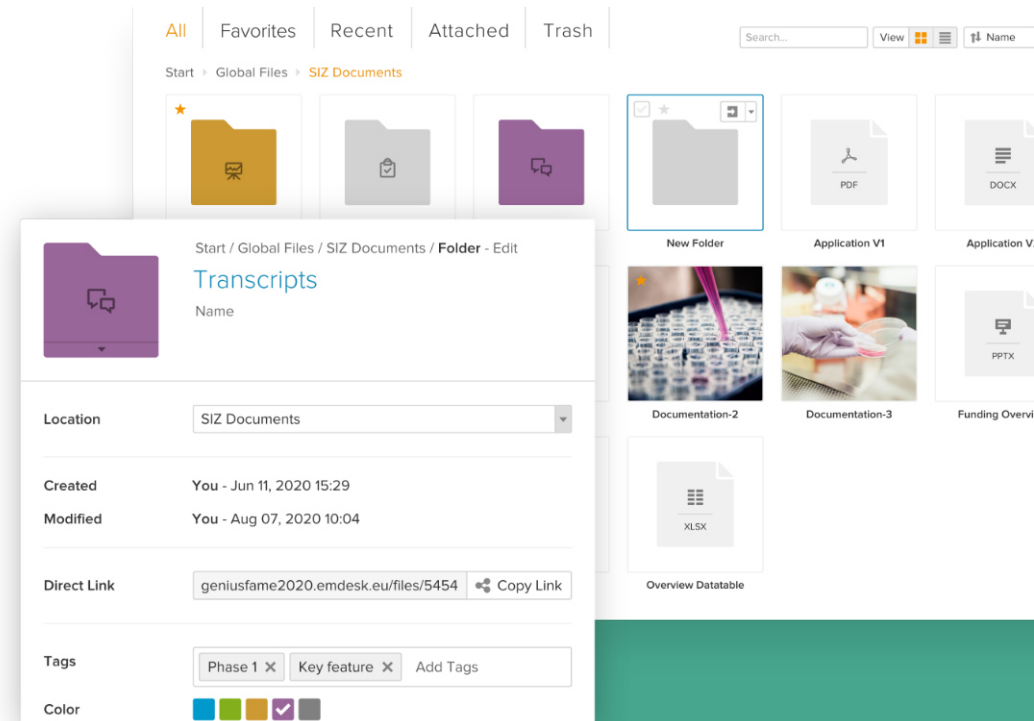
Keep, roll-back and restore previous document versions

Audit logs

Easily recapture actions and undo changes

Notifications

Keep users informed with regular and real-time notifications



Document Manager

Document hub in EMDESK is a complete and integrated file and content management solution that accelerates processes and increases teams productivity, while protecting your valuable and sensitive information.

Collaborate & Communicate

Discussions

Start contextualised discussions directly on project items

Mailing lists

Send emails to groups from your local client

Attachments

Add and tie any document to project items

Group Management

Pool and organize collaborators in groups

@Mentions

Notify relevant users or groups and refer to items with @mentions

Follow

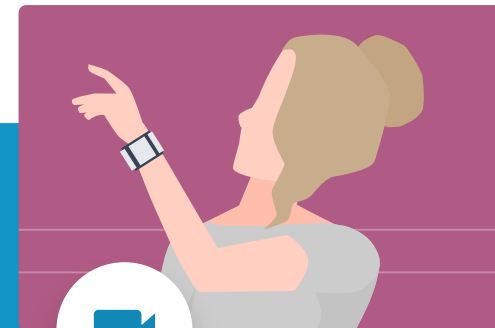
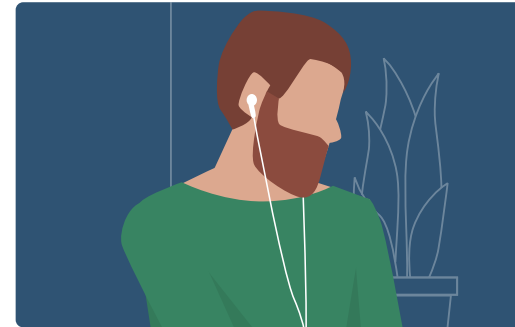
Give team members the freedom to choose what's relevant

Link sharing

Share and point team members to a specific view or item

Public links

Share folders or documents to externals (coming soon)



Meeting & Video Calls

Facilitate collaboration between your team members with instant one-on-one video calls or online group meeting, allowing each attendee to share their screen or window.

Write & Review

Co-author and create persuasive project proposals, reports, deliverables or any other documents together with all project partners in real-time. Empower your teams with relevant templates and one-click financial reports. Let smart review and collaboration features of EMDocs make your working process on large documents easy, transparent and secure.

Blank or Template

Start from scratch or use ready-to-use templates like proposals or periodic reports

Review & Approval

Enjoy feedback and change-tracking tools to speed up your review process

Automatic Save & Backup

All your changes are automatically saved as you type, without having to handle manual backups

Finalize, Lock or Hide

EMDocs lets you finalize, lock and hide sections that you don't want your co-authors to edit or access



Write together

EMDocs is a secure, privacy-focused online document editor, built for collaborative teams working on word documents. It has been carefully designed to help you work with multiple authors in a focused and transparent manner. Everyone can work together in the same document at the same time. Co-author with other users on various sections – assign, edit, review and approve.

Write & Review

Work / Review Status

See all changes since your last visit at a glance, approve and finalize them, or start a discussion

Change Tracking

Use the revision history to see changes, sorted by date and who made the change

Share or Download to Word

Share and publish your document online for instant review. Or save your documents as MS Word

Audit Log

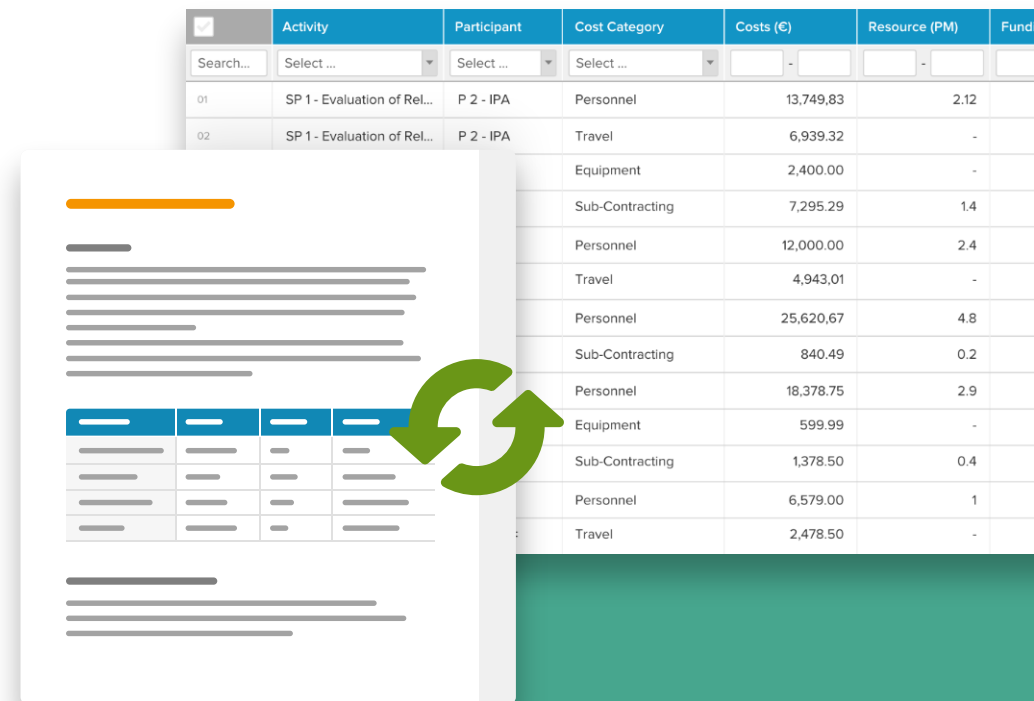
Easily re-capture the entire history of changes and action

Engage in Comments

Bring experts or reviewers into your document by tagging them in the file

Consistent Style

Take control of your document design. Easily format text, paragraphs, tables and images throughout the entire document



<input checked="" type="checkbox"/>	Activity	Participant	Cost Category	Costs (€)	Resource (PM)	Fund
01	SP 1 - Evaluation of Rel...	P 2 - IPA	Personnel	13,749.83	2.12	
02	SP 1 - Evaluation of Rel...	P 2 - IPA	Travel	6,939.32	-	
			Equipment	2,400.00	-	
			Sub-Contracting	7,295.29	1.4	
			Personnel	12,000.00	2.4	
			Travel	4,943.01	-	
			Personnel	25,620.67	4.8	
			Sub-Contracting	840.49	0.2	
			Personnel	18,378.75	2.9	
			Equipment	599.99	-	
			Sub-Contracting	1,378.50	0.4	
			Personnel	6,579.00	1	
			Travel	2,478.50	-	

Documents are always up-to-date

Create documents with embed data-driven tables and charts that auto-update with the latest project data. It has never been easier to build your own progress and financial reports with one click.



Feature Comparison

	EMDESK Team	EMDESK Project	EMDESK Free
Projects/Workspaces	Unlimited	1	Unlimited
Users	Starting at 5	Starting at 25	1
Guests Access	Unlimited	Unlimited	Unlimited
Groups (+ Mailing lists)	Unlimited	Unlimited	Unlimited
Online Documents	Unlimited	Unlimited	Unlimited
Calls & video meetings	Unlimited	Unlimited	✗
Storage Volume	1 GB per User included 10€ / GB and month	1 GB per User included 10€ / GB and month	500 MB
Email Support	Priority	Priority	✓
Enterprise-grade security	✓	✓	✓



Features included in all plans

Project & Work Management

- ✓ **Project Controlling & Monitoring** – Monitor progress / consumption vs timelines / budget in real-time
- ✓ **Personal Dashboard** – Personal overview to stay on top of your project items
- ✓ **Work Management** – Manage your tasks, resources and due dates with between different views
- ✓ **Spreadsheet view** – Manage projects and tasks, using color-coded spreadsheet view with powerful filters, sorting, flexible columns
- ✓ **Gantt view** – Get a visual timeline view of project schedule, dependencies and status
- ✓ **Kanban Board** – Manage your tasks, milestones and deliverables by status columns
- ✓ **Progress Reporting** – Track progress with status, completion, and narrative descriptions
- ✓ **Workflow** – Customize workflow according to your way of working
- ✓ **Expense & Time Tracking** – Record staff time and other expenses
- ✓ **Reporting Control** – Collect report data efficiently with control tools

Project planning and budgeting

- ✓ **Project planning & scheduling** – Design small projects to large initiatives, structure activities, map dependencies, schedule milestones and deliverables
- ✓ **Cross-Projects Management** – Map and manage activities, teams and resources across projects
- ✓ **Team & Participant Management** – Structure project consortium and define teams, from organizational level down to teams or individuals
- ✓ **Budgeting & Resource Planning** – Plan budgets and resources for exact periods with lump sums or rate-based costs
- ✓ **Staffing & Financial Profiles** – Define each team's staffing, cost, overhead rates, and cost categories
- ✓ **Versioning** – Create different plan versions and switch between them when needed
- ✓ **Customization & Personalization** – Adjust project settings and account preferences to meet your needs
- ✓ **Project templates *** – Work with your past-proven project templates

* coming soon



Features included in all plans

Collaboration and Communication

- ✓ **Online Document Editing** – Coauthor in real time on documents and reports with full control
- ✓ **Shared Document Manager** – Store, share and organize documents in one secure place
- ✓ **Document Versioning** – Keep, roll-back, and restore previous document versions
- ✓ **Online Meetings & Video Calls** – Make video calls or host online conferences
- ✓ **Screenshare** – Boost productivity in online meetings by sharing your screen
- ✓ **Chat & Group Conversations *** – Instant message one-to-one or with a group / start and track topic-based conversations
- ✓ **Task Management *** – Break down larger activities into day-to-day tasks and organize them in lists
- ✓ **User & Group Rights Management** – Maintain precise user and group permissions for each single item
- ✓ **Discussions** – Start discussions and receive feedback around any project item

- ✓ **Group Management** – Pool and organize collaborators in groups
- ✓ **Mailing lists** – Send emails to group members from your inbox

Analytics & Reporting

- ✓ **Activity Stream** – Real time feed of all updates and activities
- ✓ **Reports** – Generate reports from pre-built templates
- ✓ **Custom Reports *** – Build own reports with customizable components
- ✓ **Analytics** – Real-time analysis in any dimension of latest status
- ✓ **Periodical Reporting** – Manage progress, finances, and reporting in periods
- ✓ **Review & Approval** – Review and lock items and records
- ✓ **Exports (Excel, CVS, PDF, PNG)** – Freedom to take data to other apps for further processing

* coming soon



Features included in all plans

Productivity Features

- ✓ **Smart Notifications** – Keep users informed with reminders and real-time notifications
- ✓ **Link Sharing** – Share and point team members to a specific view or item
- ✓ **Regular Email Digests** – Receive daily, weekly, or monthly email summary reports
- ✓ **Pinnable in-app tabs** – Save custom views in personalized tabs
- ✓ **Tagging** – Categorize items with any labels
- ✓ **Attachments** – Add and tie any document to project items
- ✓ **@Mentions** – Notify relevant users or groups and tag any project items with @mentions
- ✓ **Bulk data editing** – Analyse, restructure, and update specific, defined, or mass data
- ✓ **Custom Views & Filters** – Adapt views with powerful filters, sorting, flexible columns
- ✓ **Public Links** – Share folders or documents to externals
- ✓ **Multiple profiles** – Join projects through one account with different profiles
- ✓ **Multi-language** – Work with your preferred language: English, German, Spanish, French

Your data is safe with EMDESK

EMDESK understands that your projects contain personal, restricted or classified data that is core to your organization's activity and competitive advantage.

Security and confidentiality are our highest priority. EMDESK is designed from the ground up with security in mind.



DEVELOPED AND
HOSTED IN GERMANY



INFRASTRUCTURE
SECURITY



DATA SEGREGATION &
CONFIDENTIALITY



USER
AUTHENTICATION



PRECISE ACCESS
CONTROL



DATA REDUNDANCY,
BACKUP AND
RECOVERY



PRIVACY AND GDPR
COMPLIANT



AVAILABILITY AND
RELIABILITY
(99.9% UPTIME)



24/7 SYSTEM
MONITORING



SOFTWARE
DEVELOPMENT
SECURITY



ACTION
TRACEABILITY



BUSINESS
CONTINUITY

EMDESK References

„We have been really impressed with the software in helping make monitoring and reporting so much easier. The support services in setting up the system and answering questions were always excellent, concise and efficient.“

PROF. JACQUELINE O'REILLY
University of Brighton, United Kingdom

„After the evaluation by the project management team of the Fraunhofer EU-Network and the Fraunhofer SIT (Institute for Secure Information technology) EMDESK clearly convinced us because of its usability. It also fulfills the strict data-protection standards of the Fraunhofer Gesellschaft.“

MAXIMILIAN STEIERT
Headquarter of the Fraunhofer-Gesellschaft, Germany

„The use of EMDESK has made the task of managing much more rewarding. You can have full control over every aspect of the programme with minimal daily effort. It's really an invaluable tool for managing projects (especially large ones).“

PAOLO DI MICHELE
Project Manager / SELEX ES SpA, Italy

20000+
users

3000+
projects































Users report an
average efficiency
gain of **30%**

89%
of users found EMDESK
helpful in overcoming the
challenges they usually face

95%
of those using EMDESK
for H2020 proposals
would use it again

EMDESK References



Register for EMDESK Academy

Free webinars, articles and whitepapers from experts with insights and in-depth knowledge on various aspects of EU funded Project Management, Horizon 2020, and Horizon Europe throughout the year.

www.emdesk.com/academy





Start managing your project with EMDESK and reach peak efficiency

Contact us. We are happy to assist you.

General Requests - contact@emdesk.com

Technical Support - support@emdesk.com

www.emdesk.com



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