



FOCUS School Software

Focus Enterprise Resource Planning System

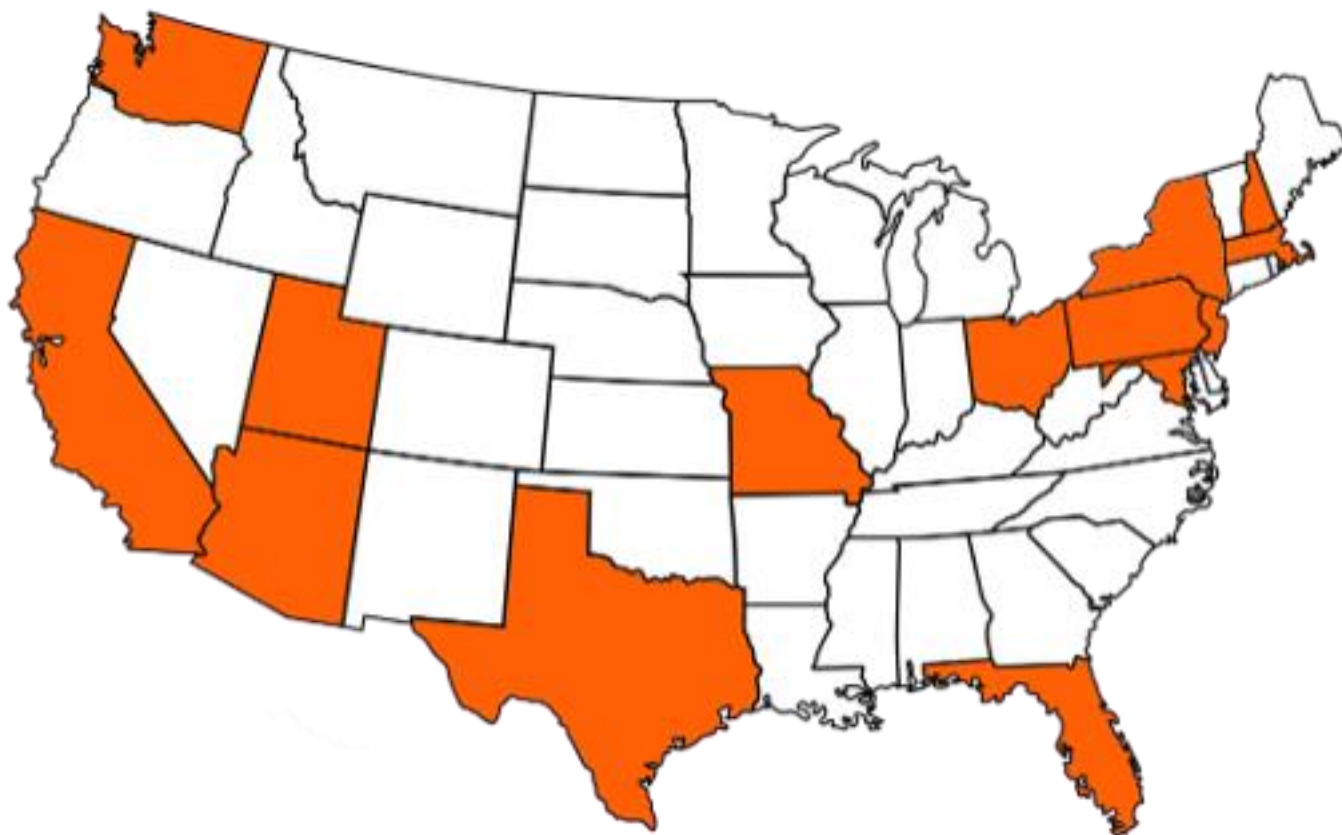
A powerful solution to streamline everyday resource management tasks.

About Focus

Focus School Software, headquartered in St. Petersburg, Florida, is a nationwide innovator of SIS and ERP systems. Since 2006, Focus has kept its primary focus on the needs of school districts. Our software has been built from the ground up based on the feedback received from stakeholders in the education community.

Focus is a team of over 160+ employees who support our districts around the country. In addition to 80%+ of the districts in Florida, Focus is currently serving a total of over 200 clients of all sizes in Arizona, California, Maryland, Massachusetts, Missouri, New Hampshire, New Jersey, New York, Pennsylvania, Texas, Utah, and Washington, including 5 of the largest school districts in the United States.

Serving 3.5+ Million Students Across the Country



ERP System

From managing your budget and purchasing needs, to human resources and payroll, the **Focus ERP Solution** is a powerful tool for districts of any size.

Focus ERP is a user-centric system that solves costly, time-consuming problems faced by bookkeepers, CFOs, payroll clerks, budget managers, administrators, and maintenance staff.

The comprehensive ERP includes Finance, Human Resources, and Payroll modules and reporting.



Focus runs in the Cloud...

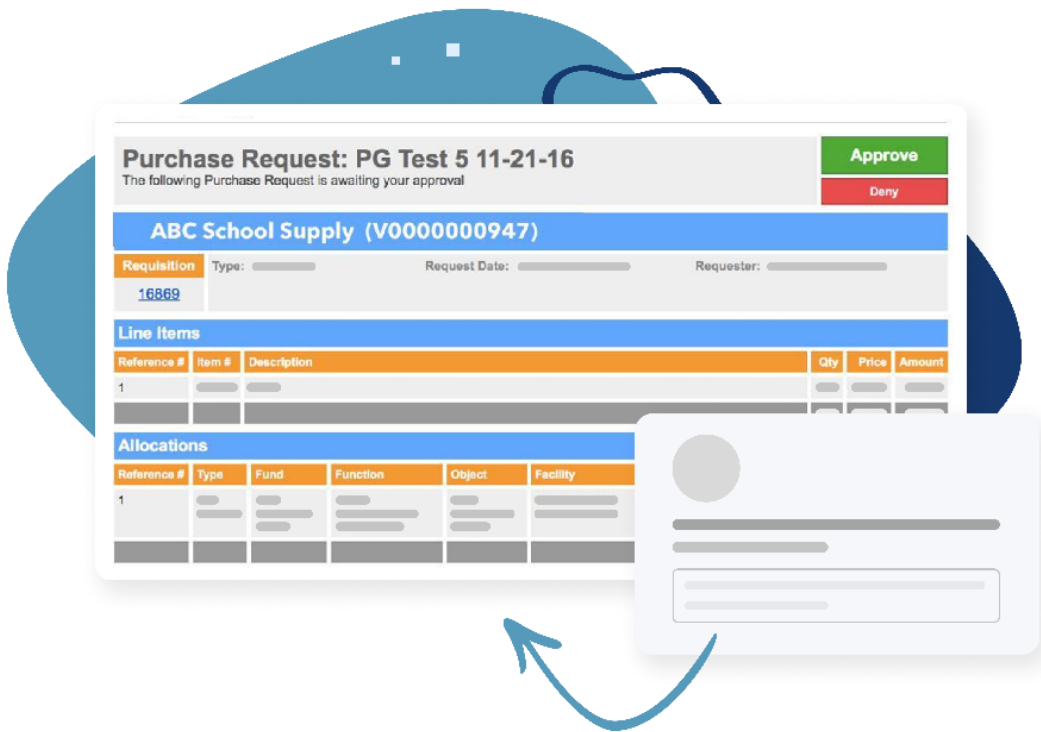
— on Amazon Web Services servers, meaning your Focus Solution is available from anywhere from any device.

Focus supports the most scalable and secure database in the industry, and runs on the most secure setup recommended by the database vendor.

ERP System

Focus ERP also offers streamlined workflow, approvals, notifications, and powerful document management with:

- Instant approval process and better notifications.
- Get rid of your filing cabinets for invoices, purchase card receipts, packing slips, and employee folders.

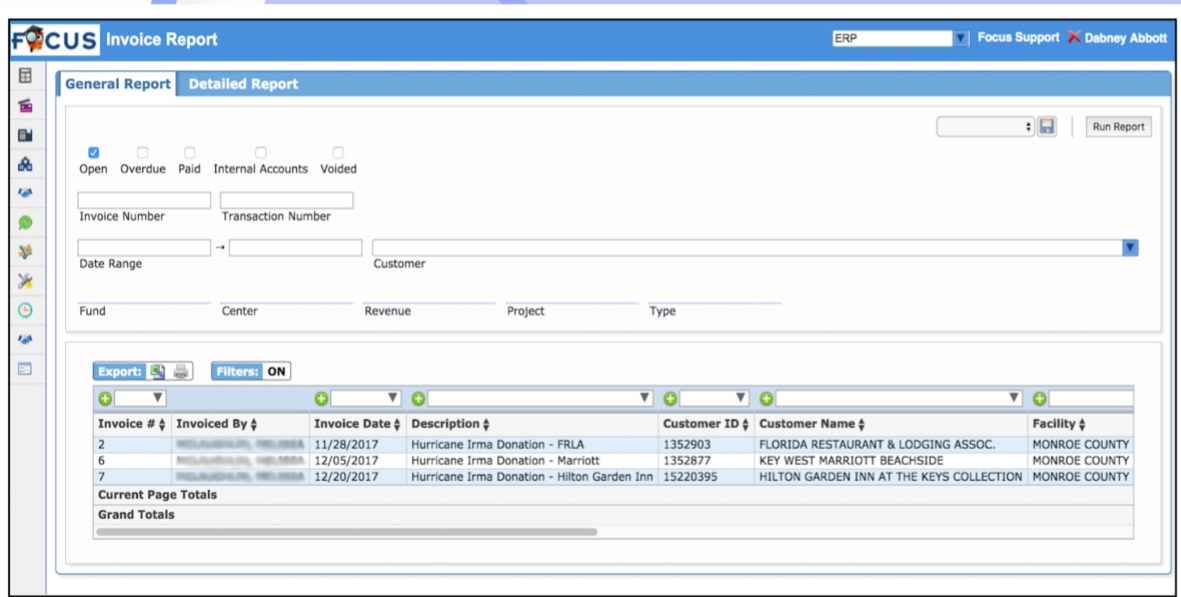


In the Focus ERP, users can:

- Create reports for budgets, journal entries, purchase orders, invoices, checks, receipts, deposits, inventory, staff, and payroll
- Automate time-consuming projects, such as bank reconciliation, board packet reports, budget planning, and vendor tax forms
- Offer time-saving employee access to leave requests, pay stubs, worker's compensation claims, and tax forms
- Maintain employee pay steps, positions, leave banks, deductions, and benefits
- Schedule and take inventory, transfer assets, and calculate asset depreciation

Accounts Receivable

Accounts Receivable feature utilizes a multi-layered process to receipt and invoice General Ledger funds. The Invoice Report feature provides an archive of all invoices and Cash Receipt reporting includes the ability to accept payments from customers by cash, credit card, or check.



The screenshot displays the FOCUS Invoice Report interface. The top navigation bar includes the FOCUS logo, the title 'Invoice Report', and user information 'ERP', 'Focus Support', and 'Dabney Abbott'. Below the navigation bar, there are tabs for 'General Report' and 'Detailed Report'. The main area contains several input fields for filtering the report, including 'Open', 'Overdue', 'Paid', 'Internal Accounts', and 'Voided'. There are also fields for 'Invoice Number', 'Transaction Number', 'Date Range', and 'Customer'. Below these fields, there are columns for 'Fund', 'Center', 'Revenue', 'Project', and 'Type'. An 'Export' button and a 'Filters: ON' indicator are visible. The main data table has the following columns: Invoice #, Invoiced By, Invoice Date, Description, Customer ID, Customer Name, and Facility. The table contains three rows of data, all related to Hurricane Irma donations. Below the table, there are sections for 'Current Page Totals' and 'Grand Totals'.

| Invoice # | Invoiced By | Invoice Date | Description | Customer ID | Customer Name | Facility |
|-----------|-------------|--------------|---|-------------|--|---------------|
| 2 | | 11/28/2017 | Hurricane Irma Donation - FRLA | 1352903 | FLORIDA RESTAURANT & LODGING ASSOC. | MONROE COUNTY |
| 6 | | 12/05/2017 | Hurricane Irma Donation - Marriott | 1352877 | KEY WEST MARRIOTT BEACHSIDE | MONROE COUNTY |
| 7 | | 12/20/2017 | Hurricane Irma Donation - Hilton Garden Inn | 15220395 | HILTON GARDEN INN AT THE KEYS COLLECTION | MONROE COUNTY |



Here are several features of Accounts Receivable:

- Add Customers and Vendors
- Receipt district-wide payments
- Enter Standard, Recurring, or Mass Assign Invoices
- Cash Receipt Reporting
- Invoice Reporting
- Vendor Maintenance

Human Resources & Payroll

The Focus ERP Solution allows for seamless management of your district HR functions. As with all Focus Solutions, district customization is available to ensure that the system meets your every need. This solution meets all state and federal reporting requirements including state mandated performance pay statutes. Manage employee benefits, flex pay, stipends, overtime, supplements, and other non standard payment types with ease.

Here are just a few of the features you can expect:

- Maintain employee pay steps, positions, leave banks, deductions, and benefits.
- Manage all district payroll needs, from keying hourly/daily time cards, leave, and miscellaneous pay, to entering adjustments, raises, bonuses, reimbursements, the Focus Payroll system offers a comprehensive workflow.
- Offer time-saving employee access to leave requests, pay stubs, benefits, workers' compensation claims, and tax forms with our Employee Self Service module.

Employee Summary

Employee Identification Number: [REDACTED]
Full Name: [REDACTED]
W4 Information: Filing Single, 0 allowances
Additional Federal Tax: [REDACTED]
Home Address: 475 Central Ave., TAVERNIER, FL 33070
Mail Address: 475 Central Ave., TAVERNIER, FL 33070

Contact Info

| Type | Info |
|----------------|--------------|
| Primary E-Mail | 727-388-6000 |
| Home Phone | 727-388-6000 |

Active Positions

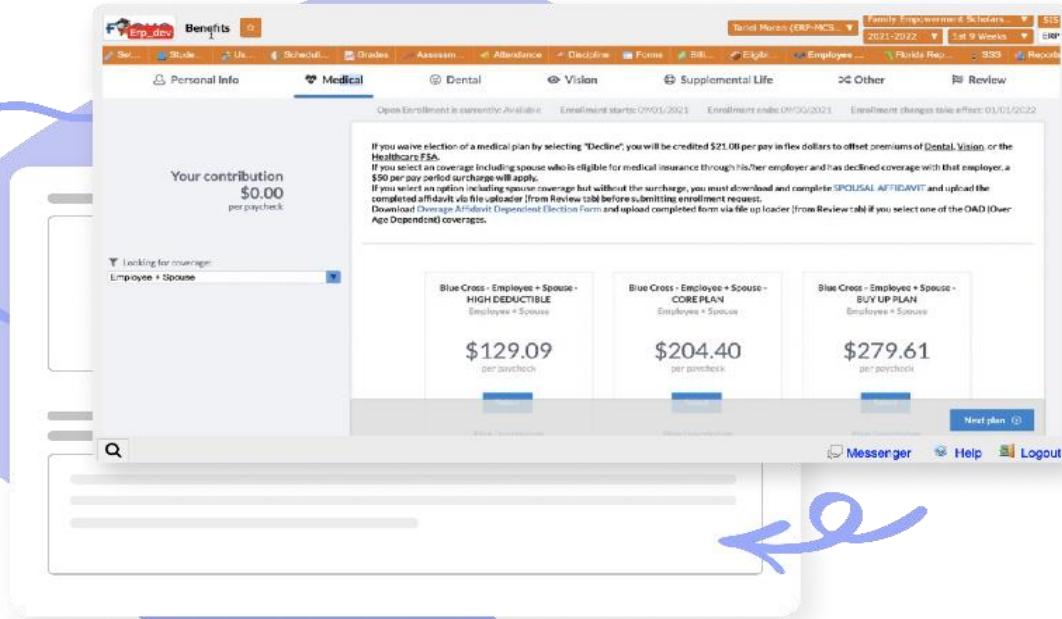
| Group | Facility | Position | Job Title | Starting | Ending | Hours Per Day |
|--------------|----------------------------------|--------------------------|-----------------------|------------|--------|---------------|
| 01 [Primary] | 0131 MARATHON MIDDLE/HIGH SCHOOL | 01319002 TEACHER, ART-SH | 51006 TEACHER, ART-SH | 08/08/2018 | | 7.50 |

Errors

- ✖ Social Security Number

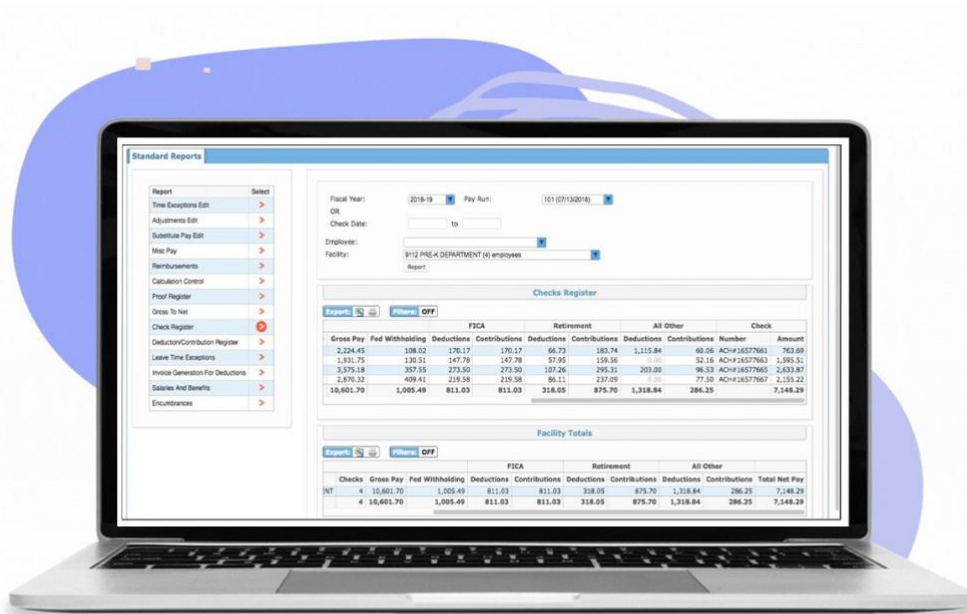
Human Resources & Payroll

Employee Self Service



Handle all District's payroll needs, from inputting hourly/daily time and miscellaneous pay, to making adjustments, inputting unplanned leave, running the payroll, and finally printing checks for the District staff.

Built-In Payroll Reporting

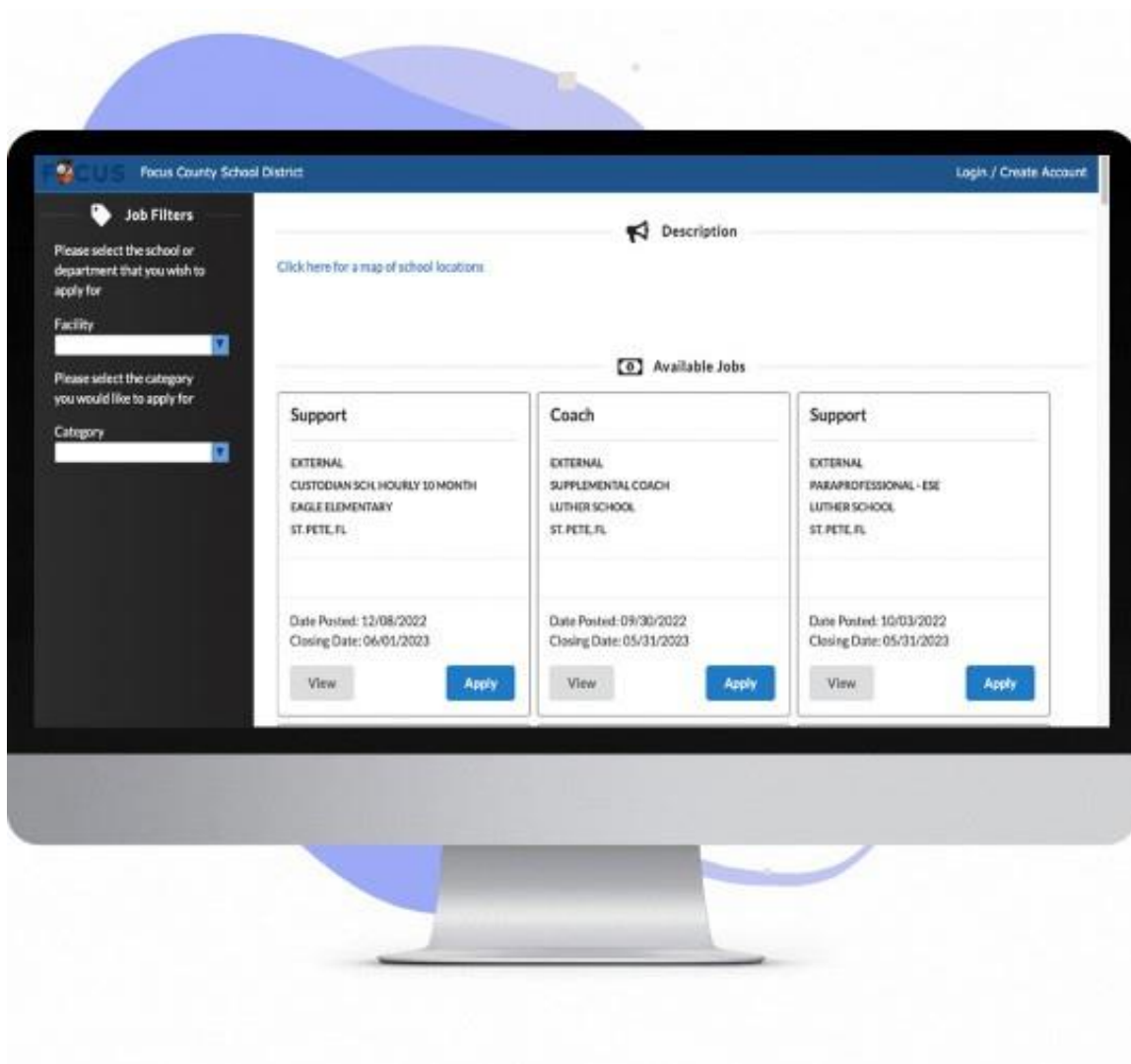


Applicant Tracking

The Applicant Tracking Module allows districts to streamline the application and workflow processes when hiring employees. An efficient and seamless transition of an applicant becoming a new staff member.

Applicant Tracking provides:

- Application process for new and existing employees
- Workflow between schools, departments and the individual applying for a position
- Provisioning of profiles based on job classification
- Focus scheduling allows the newly provisioned teacher access to attendance and gradebook with a click of the pulldown at the schedule level
- School's access to schedule staff sooner
- Quicker parent and student access to a teacher



Fixed Assets

Managing a school district's inventory can be a daunting task, with mobile property and enforcing a loss prevention policy relying on the ability to keep accurate inventory of fixed assets. With the Focus ERP Solution, inventory tracking can begin from the accounts payable module when a purchase request is initiated.

The fixed assets application in Focus has the following features:

- Ability to track an asset from the time it is received to the time it is sent to survey
- Produces bar codes for fixed assets easily at the point an item is received
- Works with a Bluetooth scanner and any iOS and android devices to perform
- Inventory related tasks (such as an inventory audit) on the go
- Asset transfer and asset maintenance with approval flow for fiscal integrity

The screenshot displays the 'Current Asset' tab in the Focus ERP Fixed Assets application. The interface is divided into two main sections: 'Asset Information' and 'Allocations'.

Asset Information:

| | | |
|---|--|-------------------------------------|
| Asset Category: 643/N/A - COMPUTER PRINTERS - | Description: ID CARD PRINTER FARGO 5500 | Vendor: V0000018539 - ID WHOLESALER |
| Barcode: 92540 | Purchased Price: 4081.30 | Salvage Value: 0 |
| Date Acquired: 08/08/2015 | Facility: 9001 - ADMINISTRATION BUILDING | Department: AD - ADMINISTRATION |
| Building: 03 - Building 03 | Room: 101 - ADULT ED SUITE MAIN DR | Assigned User: |
| Last Inventoried: 01/24/2018 | Assigned Student: | Life Expectancy (Years): 3 |
| Sold Amount: 0 | Asset Status: Active | Net Current Value: 2834.24 |
| Vehicle ID: | License Plate: | Title Number: |
| Warranty Date: | Computer Role: | Computer Type: |
| Manufacturer: V0000018539 | Model Number: TS TP X1C 15 | Serial Number: USR90FTMYS |

Allocations:

| Fund | Function | Object | Center | Project | Purchase Order | Notes | Amount | Start Date | End Date |
|-----------------|--------------------|------------------|------------------|------------------|----------------|-------|----------|------------|----------|
| 0110 : GENER... | 5400 : ADULT IN... | 643 : CAPITAL... | 9103 : ADULT ... | 0001 : DISCRE... | 20160368 | | 4081.30 | 08/08/2015 | |
| | | | | | | | 4,081.30 | | |

Buttons: Save, Toggle More Information, Purchasing Information, View Depreciation History, Duplicate Asset, Mass Update.



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